

## Data Investigator

QC DATA serves the information management needs of some of the UK's most recognised utility companies. Due to on-going changes, we have immediate opportunities in the Glasgow area (Cambuslang) for the position of Data Investigator.

The main duty of the role is the manipulation and update of our client's network records and asset databases. This includes:

- Investigation of datasets to recommend changes to improve data quality
- Data manipulation in Geographic Information Systems and other corporate systems
- Updating datasets, following Business processes and procedures
- Updates to non-geographic asset management systems

The successful applicants will be self-motivated, able to work well as part of a team, as well as on their own initiative and be able to adhere to strict deadlines.

Key skills for the role are:

- MS Office – specifically EXCEL
- Accuracy and an excellent attention to detail
- Working to tight daily output and high quality targets
- Ability to quickly learn new software applications
- Decisive, able to quickly recommend changes
- Flexible and adaptable to change
- Good communication skills
- Ability to work within a team

Desirables for the role are:

- A working knowledge of ESRI ARCGIS or SAP software would be beneficial, however, training will be provided for both systems
- Electrical distribution network knowledge
- Utilities (Gas, Water, Electrical) knowledge
- Postal address data structure knowledge

The positions are offered on a permanent basis and are based on 37.5 hours a week, working between the hours of 08:30 – 16:30 Monday to Friday, with a level of flexible working provided. The salary will start at £16,384 per annum.

Please e-mail CVs to Sharon Kilkie at [skilkie@qcdata.com](mailto:skilkie@qcdata.com). All applicants must provide evidence of eligibility to work in the UK at their interview.

### QC Data UK Limited

Unit 3, Kirtley Drive, Castle Bridge Office Village, Nottingham NG7 1LD

+44(0)115 941 5800

[www.qcdata.com](http://www.qcdata.com)

Registered in England No.: 04157553    VAT Registration No.: GB780411839

Registered Office: Salisbury House, London Wall, London EC2M 5PS, England